



REGIONAL LA
HOUSING PLATA
ALLIANCE COUNTY

Agenda

RHA Board of Directors
July 7, 2022 – 2:00- 4:00 p.m.

Bayfield Town Hall
1199 Bayfield Pkwy, Bayfield, CO 81122

<https://zoom.us>, Zoom Meeting ID: 951 7036 0901

- A. Call Meeting to Order**
- B. Introductions and Roll Call**
- C. Public Comment**
- D. Approval of Agenda**
- E. Consent Agenda**
 - 1. Approve the Consent Agenda
 - a) June 2, 2022 Minutes
 - b) May 2022 Financial Statements
- F. Decision Items**
 - 1. Ethics Policy
- G. Discussion/Updates**
 - 1. Interview process for Interim Executive Director
 - 2. IGA and Strategies to Fund the RHA
 - 3. Statewide Engagement on Housing Event Series
 - 4. RFP for Financial Audit Services
- H. Presentations and Engagement with Non-RHA Entities**
 - 1. Presentation on Deed restricted housing – Rachel Taylor-Saghie, Habitat for Humanity of La Plata County
- I. Member Updates**
 - 1. Town of Bayfield
 - 2. City of Durango
 - 3. Town of Ignacio
 - 4. La Plata County
- J. Adjournment**

Section A – Call Meeting to Order

Section B – Roll Call

Section C – Public Comment

The Board welcomes public participation in the Board meetings. Individuals wishing to address the Board under Public Comment are asked to please notify either the Chair of the Board or the Clerk to the Board upon their arrival at the meeting. Public Comment will be taken as time permits. Comments shall be limited so that everyone may be heard. This item is limited to matters under the jurisdiction of the Board, which are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 20 minutes total unless the Board approves an extended time as part of the agenda. No formal action may be taken at the meeting on matters addressed at Public Comment. Comments on matters on the current agenda will be taken following discussion of each item by the Board.

Section D – Approval of Agenda

Section E – Consent Agenda

Minutes
Board of Directors Meeting ~ June 2, 2022
Santa Rita Water Reclamation Facility Conference Room
149 S. Camino del Rio, Durango, CO

A. Call Meeting to Order

B. Roll Call – Quorum Determination

Board Members Present: Eva Henson – City of Durango
Kim Baxter – City of Durango
Mike Segrest – La Plata County
Kristin Dallison – Town of Bayfield
Katie Sickles – Town of Bayfield
Patrick Vaughn
Clark Craig – Town of Ignacio
Mark Garcia – Town of Ignacio

Staff/Others Attendees: Kevin Hall – City of Durango (remote)
Chuck Stevens – La Plata County (remote)
Michael French- La Plata Economic Development Alliance
Pam Moore – HomesFund
Weylin Ryan – Visit Durango
Laurie Roberts – United Today, Stronger Tomorrow
Laura Lewis Marchino – Region 9 EDD (remote)
Jessica Laitsch – Southwest Colorado Council of Governments (remote)

The meeting began at 2:05 p.m.

A. Call Meeting to Order

B. Introductions and Roll Call

C. Public comment

D. Approval of the Agenda

Katie Sickles motioned to approve the agenda, Pat Vaughn seconded, unanimously approved.

E. Consent Agenda

- a. Approve the Consent Agenda
 - a) May 5, 2022 Minutes
 - b) April 2022 Financial Statements

Mike Segrest motioned to approve the May 5, 2022 minutes, Kristin Dallison seconded, unanimously approved.

Kim asked why there are funds being held in a separate account. Jessica explained that these were previously reserved and a majority of the funds had been transferred to the operating account.

Mike Segrest motioned to transfer the remaining funds to the operating account, Katie Sickles seconded, unanimously approved.

Kim Baxter motioned to approve the April 2022 financial statements, Mike Segrest seconded, unanimously approved.

F. Decision Items

1. Ethics Policy

Kim described the purpose of establishing an ethics policy. Eva asked if this would apply to a future Executive Director. There was discussion about establishing a process for handling potential violations. Jessica will discuss potential changes with legal counsel.

2. Interim Manager Job Description

Mike explained the purpose behind having two documents. There was discussion about whether the intent is for the interim manager to eventually become an executive director. Mike suggested adding language to amend the contract with mutual agreement. There was discussion about hiring an employee versus a contractor position. Katie suggested setting the initial term to end January 31, 2024 or with 90 days' notice. Eva will make changes to the job description.

Pat Vaughn motioned to amend the job description, Katie Sickles seconded, unanimously approved.

Kim described the estimated financials to include staffing. There was discussion about compensation levels, to ensure the salary is commensurate with the level of expertise and to account for competition.

Mike Segrest motioned to advertise a contract position at a range of \$120-160,000 depending on qualifications, Pat Vaughn recommended a range of \$150-200,000, Mike Segrest accepted the amendment, Katie Sickles seconded, Mark Garcia abstained, Clark Craig opposed, the motion passed.

3. Request from Economic Alliance for support from RHA

Michael explained that the Economic Alliance's housing study has been published, Jenn Lopez will be presenting the study to the Alliance in June. He described the funding sources for the study and requested a contribution of \$3,000 from the RHA.

Mark Garcia motioned to approve \$3,000 for the housing study, Katie Sickles seconded, unanimously approved.

G. Discussion/Updates

1. Discussion of Future Strategies to Fund the RHA

Katie asked about the intended funding from the communities. Chuck described the historical breakdown of the funding for the RHA. Mark suggested developing a base with an hourly charge to communities based on the time spent for each community. There was discussion about determining the benefit between specific communities versus the unincorporated county as opposed to projects supporting the entire county. Eva mentioned that population is typically used as a basis for determining funding levels. Mike suggested base plus population split. There was discussion about funding to seed projects in addition to staffing costs. Michael described seed fund they have in place. Mark suggested the communities jointly split funding for the RHA's operating, and individual entities consider funding the Economic Alliance's fund separately. Kim pointed out that this fund could also serve as grant match. Katie asked what amount the RHA would be seeking from communities. Clark proposed considering the previous breakdown. Mike pointed out the importance of contributing to the Alliance's fund. Katie reiterated that communities need to know the estimated request for the Boards to begin consideration. Kim will develop revised estimates for next three years based on the discussion.

2. Statewide Affordable Housing Programs

Jessica described the intent to begin discussions on a coordinated approach on new funding programs. Kim reported there will be a DOLA stakeholder meeting on August 2 and it may be helpful for an RHA representative

to attend. Laurie asked about ability for the RHA to undertake an entire project from start to finish rather than incentivizing developers. Mark and Kim replied that there is an important role for incentives for development through policies.

3. Legislation Update

Jessica stated that in the packet there is a written summary of bills passed in the recent session. Patrick requested definitions relative to income levels.

H. Presentations and Engagement with Non-RHA Entities

1. Stakeholder Engagement Workshop Overview – Visit Durango

Weylin described the efforts by Visit Durango to establish baselines through this project.

J. Member Updates

1. Town of Bayfield

Katie reported that they are hoping to get site development done on Cinnamon Heights. They are working on a number of developments and annexations.

2. City of Durango

Eva mentioned that she has been discussing deed restrictions with Nicol. They are working on various townhome and apartment units.

3. Town of Ignacio

Mark introduced the new Mayor. They are buying property for land banking. There is an interested developer for Rockcreek. The Town will be seeking grant funds. They are working with Timberage on a project. They are looking at collaborative efforts with the Southern Ute Indian Tribe.

4. La Plata County

Mike reported that Marsha is at the CCI conference. There have been staff discussions about funding for the RHA. They are looking at the land use code to encourage development.

Laura mentioned that Region 9 and the COG are integrating and are hiring project manager, Shak Powers. Kim asked if there is still a SWCCOG board. Laura replied there still is, her goal is to only have one board, one audit, and one set of dues. Mike mentioned the County wishes to look at housing and transportation.

The meeting was adjourned at 4:05 p.m.

Regional Housing Alliance Mission Statement

As a local governmental partnership, the Regional Housing Alliance develops housing policy, identifies priorities, and allocates resources to provide La Plata County workforce and residents with affordable housing opportunities and to ensure the county remains diverse and economically strong.

RHA Financials May 2022

To: Regional Housing Alliance of La Plata County
From: Jessica Laitsch
Date: July 7, 2022

Comments: A Balance Sheet and Budget to Actual Report for January 1 to May 31, 2022 is attached.

Notes in June and July:

- The June invoice for the SWCCOG includes reimbursement for Region 9 staff time for digitization of the RHA's historic files. This project is complete and was funded by the 2021-22 SIPA Grant.
 - The bank account for the previously restricted funds has been closed and the remaining funds transferred to the operating account. This change will be reflected in the July financials.
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Regional Housing Alliance of La Plata County
Balance Sheet
As of May 31, 2022

	May 31, 22
ASSETS	
Current Assets	
Checking/Savings	
Operating Funds (Unrestricted)	
1000 · Operating Account	200,843.65
Total Operating Funds (Unrestricted)	200,843.65
Loan Fund-Previously Restricted	
1006 · LPC MA Revolving Loan Fund	
LPC MA Revolving LF Interest In	2,047.66
LPC MA Revolving LF - EIAF	48,997.71
Total 1006 · LPC MA Revolving Loan Fund	51,045.37
Total Loan Fund-Previously Restricted	51,045.37
Total Checking/Savings	251,889.02
Other Current Assets	
1400 · Prepaid Expenses	
1400.1 · Prepaid Liability	922.62
Total 1400 · Prepaid Expenses	922.62
Total Other Current Assets	922.62
Total Current Assets	252,811.64
TOTAL ASSETS	252,811.64
LIABILITIES & EQUITY	
Equity	
2052 · Assigned Net Assets	50,488.24
2053 · Unrestricted Net Assets	11,721.63
Net Income	190,601.77
Total Equity	252,811.64
TOTAL LIABILITIES & EQUITY	252,811.64

Regional Housing Alliance of La Plata County
Profit & Loss Budget vs. Actual
 January through May 2022

	Jan - May 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
3215 · EIAF Released from Restricted	200,000.00	200,000.00	0.00	100.0%
3000 · Unrestricted Revenues				
3216 · SIPA Digitization Grant	3,000.00			
3121 · Interest Income - Bank Accounts	72.06	250.00	(177.94)	28.8%
Total 3000 · Unrestricted Revenues	3,072.06	250.00	2,822.06	1,228.8%
Total Income	203,072.06	200,250.00	2,822.06	101.4%
Expense				
4010 · Advertising	653.74			
4062 · Computer Hardware & Software	0.00	888.00	(888.00)	0.0%
4080 · Liability Insurance	659.05	1,582.00	(922.95)	41.7%
4315 · Professional Services				
4327 · Prof'l Services - Digitization	1,657.50			
4398 · Prof'l Services - Admin Fee	9,500.00	22,800.00	(13,300.00)	41.7%
4005 · Prof Serv Audit Fees	0.00	6,000.00	(6,000.00)	0.0%
4322 · Prof'l Services- Legal Fees	0.00	11,000.00	(11,000.00)	0.0%
4315 · Professional Services - Other	0.00	160,000.00	(160,000.00)	0.0%
Total 4315 · Professional Services	11,157.50	199,800.00	(188,642.50)	5.6%
6240 · Miscellaneous	0.00	1,000.00	(1,000.00)	0.0%
Total Expense	12,470.29	203,270.00	(190,799.71)	6.1%
Net Ordinary Income	190,601.77	(3,020.00)	193,621.77	(6,311.3)%
Net Income	190,601.77	(3,020.00)	193,621.77	(6,311.3)%

Section F – Decision Items

Ethics Policy

To: Regional Housing Alliance Board

From: Jessica Laitsch

Date: July 7, 2022

Attached is a revised proposed Ethics Policy for the RHA based upon feedback given at the June meeting and discussion with legal counsel, specifically:

- Expanded the language to include the RHA Board as well as staff
- Establish the Board of Directors as administrator of the Code of Ethical Conduct
- Mirror the language in the IGA regarding removal of a board member

Proposed Action

Adopt the Ethics Policy significantly in the form attached.

REGIONAL HOUSING ALLIANCE OF LA PLATA COUNTY

CODE OF ETHICS POLICY

RHA Board of Directors

The RHA Board of Directors is the ultimate policy making authority for the RHA and has the prime responsibility, at will, for changing these Policies with or without notice. For purposes of this policy, a representative of the RHA includes any member(s) of the Board of Directors as well as any staff member(s).

These Policies are in addition to, and shall not be construed to operate in contravention of any provision policies outlined in the Sixth Amended and Restated Intergovernmental Agreement of the Regional Housing Alliance of La Plata County. Any provision herein determined to be contrary to or in violation of said IGA shall be null, void, and of no effect.

STANDARDS OF CONDUCT

General

The conduct of a member of the RHA Board of Directors and RHA staff shall be in the public interest—not in the individual’s best interest. RHA representatives should demonstrate the highest standards of personal integrity, truthfulness, honesty, and responsibility in the performance of their duties, assignments and tasks in order to inspire public confidence and trust in the RHA and local government. RHA representatives should seek to improve the quality of regional services. High standards of conduct are essential to good governmental services and are expected of RHA representatives, who each hold positions of public trust and should approach their work with dedication and strive to understand and promote the purpose, role and responsibilities of the RHA.

While respecting fully the laws and regulations relating to the public’s right to know and public access to matters of public policy, public business and public record, RHA representatives should respect and protect privileged information to which, in the course of their official duties, they may have access or be exposed to; and RHA representatives should not use privileged information acquired in the course of their official duties to further their personal interests.

RHA representatives should not engage in a manner that willfully obstructs or hinders another member from participating. Personal problems between RHA representatives shall not be pursued at RHA meetings or events.

CONFLICTS OF INTEREST

RHA representatives should avoid any interest or activity which is in conflict with the conduct of official duties and should avoid the appearance of conflict of interest, seeking or accepting no favor, personal benefit or profit, individually or for family members or friends, secured by privileged information or by misuse of position, public time or public resources.

RHA representatives should not directly or indirectly solicit or accept or receive any payments or gifts of material value-whether it be in the form of objects, money, services, loans, travel, entertainment, hospitality, or favors-that may be intended, perceived, inferred, expected or construed to influence them in the performance of their official duties or reward any official action on their part.

RHA representatives should not engage in, solicit, negotiate for or promise to accept private employment nor should they render services for private interests or conduct a private business, when such employment, service, or business creates a conflict with, impairs or detracts from the proper and faithful discharge of their duties or has the potential for a conflict with their duties or responsibilities.

RHA representatives should never conduct themselves in a manner that gives the impression that they can be improperly influenced in the performance of their professional duties and responsibilities; and RHA representatives in the proper and faithful exercise of those duties and responsibilities should maintain complete impartiality, giving no preferential treatment and showing no favoritism in any manner in conduct of work, performance of services, actions, or attitude.

RHA representatives should refrain from the personal use of any RHA property, equipment or personnel unless such use has been specifically authorized by the governing body.

NEPOTISM

No RHA representative should advocate the employment of a family member to a position of employment affiliated with the RHA. Should an applicant turn out to be a family member of a Board member, that member should immediately notify the Board of the relationship and refrain from any influence in the personnel process.

Disclosure Policy

RHA representatives and members of their *immediate families* should not be excluded from participation in the programs/services offered by the RHA. However, their intent to apply and/or participate in any agency program should be disclosed. RHA representatives who are approached by employee(s) or board/committee member(s) regarding programs/services for themselves or their family member(s) should disclose this request.

The term “immediate family” is here defined as wife, husband, son, daughter, grandchildren, mother, father, brother, sister, (includes half-brother or sister), brother/sister-in-law, mother-in-law, father-in-law, aunt, uncle, niece, nephew, step-parent and step-child.

Thus, the following disclosure procedures will be applied:

Before proceeding with an application or request, the RHA representative should report, in writing, the intent to make or process an application to the Board.

Any RHA representative or member of their immediate family (as described above) that will benefit financially from a project recommended and/or developed by the RHA shall be subject to this disclosure policy.

VIOLATIONS

The Code of Ethics committee of the RHA shall serve as the administrator of the Code of Ethical Conduct. This body should be the custodian of all records regarding this Code of Ethics and may hold hearings and take appropriate action on issues that come before it.

Section G – Discussion/Updates



Memorandum

To: RHA Board
From: Mike Segrest
Date: July 5, 2022
Subject: Funding Agreement (IGA)

The County Attorney has not had time to draft the new IGA for shared funding of the RHA by the member agencies. I believe we did reach an informal agreement on the split of funding at the last meeting and Chair Baxter provided each of you a new spread sheet with the projected budgets for the next three years (see attached), including the share of those costs between each of the agencies.

It would help to expedite the process of formal approval of the IGA if each of the member agencies could get an informal nod of approval before the County Attorney finalizes the IGA for formal adoption by each agency. Since we may well (hopefully) be in a position to make a hiring decision on the Executive Director position at the August meeting, it would be helpful to have the funding IGA ready for approval at that meeting as well. As soon as the IGA is ready for formal adoption, I will get it to each of you so you can schedule it for your respective elected bodies' consideration. Having the funding IGA adopted prior to entering into an employment agreement with Interim Executive Director will be an important consideration in the terms of that agreement. The Board may want to request that the RHA attorney prepare a draft employment agreement in advance of making an offer.

Based on last month's discussion, I believe the following split of funding for the next three years was agreed:

- **Percentage Split of Base operating expenses and project amount for 2023**
 - **County** 61% \$137,250
 - **Durango** 32% \$ 72,000
 - **Bayfield** 5% \$ 11,250
 - **Ignacio** 2% \$ 4,500
- **\$60,000 of the project funding split \$15,000 per year for each member agency**

If the RHA Board concurs with this split, and your elected boards and council concur, I will advise the County Attorney and ask that the IGA be drafted for formal adoption at the August meeting.

RHA - Options regarding Executive Director cost and other finances - cash basis

<u>7/5/2022 10:58</u>	<u>2022 Budget</u>	<u>Adj 2022 Budget *</u>	<u>2023 Est ^</u>	<u>2024 Est ^</u>	<u>2025 Est ^</u>	<u>2023 Est #</u>	<u>2024 Est #</u>	<u>2025 Est #</u>		
Carry forward of net income	\$ -	\$ -	\$ 93,850	\$ 101,034	\$ 101,130	\$ 93,850	\$ 101,034	\$ 100,130		
Revenue (release of restricted funds) - agreed to 6/22	\$ 200,000	\$ 200,000	\$ 54,784	\$ -	\$ -	\$ 54,784	\$ -	\$ -		
Interest Income	\$ 250	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Project Fund (split equally among members) & Contribution from members **	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000		
			\$ 200,000	\$ 260,000	\$ 275,000	\$ 225,000	\$ 285,000	\$ 300,000		
Total Revenue	\$ 200,250	\$ 200,250	\$ 408,634	\$ 421,034	\$ 436,130	\$ 433,634	\$ 446,034	\$ 460,130		
Expenses										
Executive Director Contract Expense	\$ 160,000	\$ 62,500	\$ 150,000	\$ 156,000	\$ 162,240	\$ 175,000	\$ 182,000	\$ 189,280		
Admin & Bookkeeping/Admin Assistant	\$ 22,800	\$ 22,800	\$ 35,000	\$ 36,400	\$ 37,856	\$ 35,000	\$ 36,400	\$ 37,856		
Project Costs (planning, design, grants)			\$ 100,000	\$ 104,000	\$ 108,160	\$ 100,000	\$ 104,000	\$ 108,160		
General Operating (rent, utilities, office)	\$ -	\$ 5,000	\$ 10,000	\$ 10,400	\$ 10,816	\$ 10,000	\$ 10,400	\$ 10,816		
Office Equipment/Supplies	\$ 888	\$ 2,500	\$ 1,500	\$ 1,560	\$ 1,622	\$ 1,500	\$ 1,560	\$ 1,622		
Audit Fees	\$ 6,000	\$ 8,500	\$ 6,000	\$ 6,240	\$ 6,490	\$ 6,000	\$ 6,240	\$ 6,490		
Legal Fees	\$ 11,000	\$ 2,500	\$ 2,500	\$ 2,600	\$ 2,704	\$ 2,500	\$ 2,600	\$ 2,704		
Liability Insurance	\$ 1,582	\$ 1,600	\$ 1,600	\$ 1,664	\$ 1,731	\$ 1,600	\$ 1,664	\$ 1,731		
Misc	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,040	\$ 1,082	\$ 1,000	\$ 1,040	\$ 1,082		
Total Expenses	\$ 203,270	\$ 106,400	\$ 307,600	\$ 319,904	\$ 332,700	\$ 332,600	\$ 345,904	\$ 359,740		
Net	\$ (3,020)	\$ 93,850	\$ 101,034	\$ 101,130	\$ 103,430	\$ 101,034	\$ 100,130	\$ 100,390		
*Contracting of ED estimated to be Aug 1 with an annual salary of \$150K										
Audit costs changed to actual										
Legal fees were possibly overestimated										
Add office rent, computer										
^ ED low range \$150K										
Admin assistant to be hired? Full/part time?										
Added inflation estimate of 4%/yr										
# ED mid range \$175K										
** Member contributions - Board recommended split			\$ 200,000	\$ 260,000	\$ 275,000	Total 3 yr	\$ 225,000	\$ 285,000	\$ 300,000	Total 3 yr
County	61%		\$ 122,000	\$ 158,600	\$ 167,750	\$ 448,350	\$ 137,250	\$ 173,850	\$ 183,000	\$ 494,100
City of Durango	32%		\$ 64,000	\$ 83,200	\$ 88,000	\$ 235,200	\$ 72,000	\$ 91,200	\$ 96,000	\$ 259,200
Bayfield	5%		\$ 10,000	\$ 13,000	\$ 13,750	\$ 36,750	\$ 11,250	\$ 14,250	\$ 15,000	\$ 40,500
Ignacio	2%		\$ 4,000	\$ 5,200	\$ 5,500	\$ 14,700	\$ 4,500	\$ 5,700	\$ 6,000	\$ 16,200
	100%		\$ 200,000	\$ 260,000	\$ 275,000	\$ 735,000	\$ 225,000	\$ 285,000	\$ 300,000	\$ 810,000
& Note additional \$15,000/member/year project fund						\$ 735,000				\$ 810,000

Statewide Engagement on Housing Event Series

To: Regional Housing Alliance Board
From: Jessica Laitsch
Date: July 7, 2022

Housing Colorado, the Colorado Department of Local Affairs, Division of Housing (DOH) and the Colorado Housing and Finance Authority (CHFA) will be hosting six statewide Outreach and Engagement Forums. Participants will hear from each agency on policies, programs and recent housing-related legislation. Additionally, through facilitated discussions, participants will provide perspective and opinions on how existing programs are working, where additional support could be most useful and effective, and the resource, research and technical assistance needs of their communities.

Tuesday, August 2, 2022 • Durango, CO • 9:00 am - 3:00 pm • Location TBD

Registration information can be found at www.housingcolorado.org/events

DRAFT Schedule:

9:00 am Registration opens

9:15 am Welcome and Introductions

9:30 am The Housing Landscape at the State level

Division of Housing, CHFA, and Housing Colorado will outline the statewide and regional affordable housing framework, including existing policy, programs and both current and new funding. The discussion will include programs that address homelessness, affordable rental housing, workforce housing and home ownership.

10:30 am Developments from the 2022 Colorado State Legislative Session

Housing Colorado, CHFA, and DOH will provide an overview of this year's legislative developments including context and priorities as well as what to expect regarding new programs.

12:00 pm Working Lunch and Table Discussions -

After grabbing a delicious lunch, participants will break into tables by subject to discuss programs and policies pertinent to the local housing landscape. Everyone will be able to participate in 2-3 table discussions. Discussions will be facilitated by DOH, CHFA, and Housing Colorado representatives. Topics include:

- 1) Homelessness prevention and solutions
- 2) Voucher and rental assistance programs

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- 3) Tax-credit based rental housing development
 - 4) Non-tax credit rental housing development
 - 5) Mobile home parks and modular housing
 - 6) Home ownership programs
 - 7) Property acquisition
 - 8) Stakeholder input: Local Officials Toolkit (HB21-1271)
 - 9) Stakeholder input: 2022 Grants and Loans Bills (HB22-1304, SB22-159 & SB22-160)

1:30 pm Community Discussions -

Participants will sit with members of their community and develop a short list (3-5 items) of the highest housing priorities in their community. DOH, CHFA, and Housing Colorado will be on hand to take notes and identify funding and programmatic gaps, technical assistance needs, and resource requests.

2:00 pm Report Out and Wrap Up -

Each community will be asked to share their work with the group and hopefully generate a lively discussion resulting in strategic steps for the most promising projects under discussion.

2:30 pm Adjourn

RFP for Financial Audit Services

To: Regional Housing Alliance Board

From: Jessica Laitsch

Date: July 7, 2022

The RHA is working with FredrickZink and Associates for a financial review of the fiscal years 2018-2021. With reestablishing operations, it is recommended that the RHA identify an audit firm in preparation for an annual audit of financial statements for the fiscal year 2022. Per the RHA's Dormancy Finance Policies and Procedures, an audit firm shall be selected through the use of a Request for Quotation/Proposals. Is staff authorized to issue an RFP on behalf of the RHA?

Section H – Presentation(s)

Section I – Member Updates
